



**East Midlands Highways Authorities & Utilities Committee**  
**Minutes of the Meeting Held on Tuesday 31<sup>st</sup> October 2017 at**  
**Western Power Distribution**  
**Victory Road,**  
**Derby.**  
**DE24 8ER**

**1.0 Present**

<b>Name:</b>	<b>Initials</b>	<b>Company</b>
Samantha Brothwell	(SBr)	Western Power Distribution (Chair)
Elaine Coope	(EC)	Derbyshire County Council
Chris Brown	(CB)	National Grid Gas
Adam Chambers	(AdC)	Northamptonshire County Council
Andy Chatfield	(AnC)	Anglian Water
Ian Darbyshire	(ID)	Northern Powergrid
Duncan Davidson	(DD)	CityFibre
Stuart Goldby	(SG)	North Lincolnshire County Council
Simon Havill	(SH)	Western Power Distribution
Liz Hiskens	(LH)	Nottingham City Council
Wayne Jackson	(WJ)	Northamptonshire County Council
Raj Kataria	(RK)	Leicester City Council
Vikkee Lofas	(VL)	North East Lincolnshire County Council
Kathy Mahfouz	(KM)	Anglian Water
Dave Martin	(DM)	Rutland County Council
Jamie Needham	(JM)	Leicestershire County Council
Chris Nesbitt	(CN)	Vodafone
Tim Patel	(TP)	Leicestershire County Council
Josh Pemberton	(JP)	Leicester City Council
David Regan	(DR)	Streetworks Ltd
Mandi Robinson	(MR)	Lincolnshire County Council
Graham Scutt	(GS)	Virgin Media
Paul Smith	(PS)	Severn Trent Water
Louise Venables	(LV)	Network Rail
Pete Warren	(PW)	Nottingham City Council
Bob Woodland	(BW)	Openreach
Bernie McGuckin	(BMcG)	Nottinghamshire County Council (Secretary)

**2.0 Apologies**

<b>Name:</b>	<b>Initials</b>	<b>Company</b>
Joanne Brocklehurst	(JB)	Openreach
Steve Burley	(SBu)	Anglian Water
Dave Haxby	(DH)	North East Lincolnshire County Council
James Houghton	(JH)	Lincolnshire County Council
Rhiannon Jones	(RJ)	Network Rail
James Kenney	(JK)	Severn Trent Water

Minute No.	Agenda Item	Action
		<b>HA = All Highways</b> <b>SU = All Utilities</b>
3.0	<u><b>Any Other Business Items</b></u> I) David Regan – Inspection of Street Works – Safety and Compliance. II) Chris Brown – Use of Footway ramps.	
4.i	<u><b>Minutes of Previous Meeting – Accuracy.</b></u> ✓	
4.ii	<u><b>Minutes of the Previous Meeting - Matters Arising.</b></u> Item 4.ii (9.0.iii) – Awaiting Nottingham District Heating Apparatus and Plant Protection details. Leicester City will look at their District Heating information.	LH
5.0	<u><b>Performance Enhancement Group (PEG)</b></u>  <b>a. EMHAUC website</b> All to check the new website ( <a href="http://emhauc1.wixsite.com/road">http://emhauc1.wixsite.com/road</a> ) to see if their organisations contact details need to be updated. Please pass these to EC. The old site is still above the new site when searching the internet. It will be a while before the new site overtakes the old one for total hits. All were asked to use the new site.  <b>b.</b> There was a request for any new items for PEG to look at, as some items have now been taken over by National Groups.  <b>c.</b> PEG are going to be looking at 'Manual Control of Temporary Traffic Lights' Anglian HAUC have been looking at intelligent Temporary Traffic Lights that can be adjusted off site.	<b>All</b>  <b>All</b>
6.0	<u><b>HAUC Updates</b></u> <u><b>HAUC UK – HAUC England – Permit Forum meetings</b></u>  <b>Street Manager Project</b> The DfT have decided to review the data systems currently in place that form the basis for our noticing/permitting activities. Latest info is here. <a href="https://www.digitalmarketplace.service.gov.uk/digital-outcomes-and-specialists/opportunities/5319">https://www.digitalmarketplace.service.gov.uk/digital-outcomes-and-specialists/opportunities/5319</a>  <b>b. HAUC UK the way forward</b> There was a meeting of the various group chairs, to pull the work together. With Brexit on the way, there will be very little time for HMgovt legal team to spare for Primary Legislation. Devolution continues. HAUC England will be taking the lead on most of the working groups, being a larger region, Wales have similar regulations to England, but have to pass their regulations through their regional assembly. RAUC Scotland have a new Transport Bill that will be out soon.	

<p><b>6.0 (ctd)</b></p>	<p><b>c. Co-ordination Group Working Party</b> Temporary Traffic Lights Noticing guidance note has come out, unfortunately the 'Draft' watermark was not removed. There will be a 'relaunch' soon.</p> <p><b>d. SROH Group Working Party</b> This continues, the Specification will be out soon for consultation.</p> <p><b>e. Prosecutions</b> Prosecutions highlighted at HAUC were, TfL v Cadent Gas. On section 65.</p> <p><b>f. Street Works Lane Rental</b> Transport for London (TfL) have a fund of money built up from their Lane Rental scheme, Authorities and utilities can bid for monies for projects that will bring a benefit to all. For further details see the TfL website. (<a href="http://www.tfl.gov.uk/lanerental">www.tfl.gov.uk/lanerental</a>)</p> <p><b>g. Permit Scheme evaluation</b> The evaluation of permit schemes. The report should be out in early 2018.</p> <p><b>h. Inspector Training</b> <b>HAUC (UK) supported by the DfT have undertaken a review of the current street works training and accreditation process. This has led to a small number of projects designed to improve the current training and accreditation process. David Regan is part of a project to develop a HAUC (UK) backed qualification for the inspection of street works at all stages. This will be aimed at all who inspect street works for highway (or roads) authorities, Statutory Undertakers and / or their contractors and the various associated quality assurances companies. This project is in its formative stages. David Regan has a presentation that he wants to take around the country to the regional HAUC's.</b></p> <p><b>i. Virgin Media</b> Virgin Media have a National Improvement Plan due to poor performance around the country.</p> <p><b>j. Archaeology</b> London HAUC have produced advice on works affected by archaeological finds.</p> <p><b>k. HAUC Conferences</b> National HAUC Convention Thursday 17 May 2018 at Old Trafford Cricket Ground, Manchester.</p> <p><b>l. Regional Reports</b> It was mentioned that there were not many reports from the regions. East Midlands was one of the regions that did submit a report.</p> <p><b>m. Symology failure</b> The Symology hosted service failure of the 17<sup>th</sup> October 2017 was mentioned at HAUC. There was no message from Symology informing users and highways about the failure.</p>	
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<p><b>7.0</b></p>	<p><b><u>Organisation Updates</u></b></p> <p><b>NJUG</b> National Joint Utility Group have renamed themselves StreetWorks UK. None of the Highway Authorities were aware of this.</p> <p><b>Virgin Media</b> Graham Scutt is the new EMHAUC representative, taking over from Martin Bailey.</p> <p><b>Leicestershire County Council</b> Leicestershire are recruiting staff for their forthcoming Permit scheme.</p> <p><b>City Fibre</b> Duncan Davidson introduced himself as the EMHAUC contact for City Fibre. CityFibre were previously Affinity and KCom</p> <p><b>Utility Distribution Network</b> Are a new Utility company, but have yet to make contact with EMHAUC. BM to contact them.</p>	<p><b>BM</b></p>
<p><b>8.0</b></p>	<p><b><u>Any Other Business</u></b></p> <p><b>i. Inspection of Street Works - Safety and Compliance</b> Dave Regan from DRStreetworks gave a presentation on the HAUC led project for a Streetworks Inspector qualification, this is funded by the Lane Rental project. The presentation will be attached with these minutes. The proposal is to have a multi-choice examination, with a qualification that lasts for 5 years, with annual eLearning and a 2 day reassessment. There will be a formal consultation in December 2017, with a pilot scheme in early 2018. The idea is to improve competence overall</p> <p><b>ii. Use of Footway Boards</b> CB raised the potential use of footway ramps when it is a necessity to close footways, Some Authorities have been insisting that footway boards are used on every site where footways are closed. The question was 'should this be a site specific consideration?' There was a discussion about the pro's and con's of this. All agreed that it is a site specific risk assessment.</p> <p><b>iii. Working at Junctions and EToN Noticing</b> SG mentioned a problem with Noticing at junctions. Sometimes the Notices are in the correct place geographically but the street name is wrong. This was explained as an issue with using the OSCAR (Ordnance Survey Centre Alignment of Roads) lines in the gazetteer. They meet in the middle of junctions. If the gazetteer used polygons to show the extent of each street, then this would not be a problem. Maybe the Street Manager Project would help solve this issue.</p> <p><b>iv. Sample Inspection Figures, a reminder these should be sent to the relevant EMHAUC representative.</b></p>	<p><b>HA</b></p>

<b>11.0</b>	<p><b><u>Next Meetings</u></b></p> <p>Tuesday 6<sup>th</sup> February 2018 at Network Rail. Derby Tuesday 3<sup>rd</sup> July 2018. Tuesday 30<sup>th</sup> October 2018. Venue to be advised</p> <p><b><u>EM Permit Forum</u> followed this meeting after lunch was taken</b></p>	
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